

# Xerox Print Services

## Take control of your print and copy environment

Xerox Print Services can reduce your print and copy costs by as much as 30 percent\* while improving your company's document production capabilities. Using proven tools developed by Xerox, our authorised print services providers will streamline and cost-effectively manage all your output devices.



### You're in control

By moving output device management to a single, central process, it's easy to expand and add capabilities as your business needs change. Pick only the services you need now and add more as your business grows.

### Why outsource print and copy services?

Most organisations don't understand the true costs of running their print, copy, scan and fax assets, yet may spend 3 percent of revenues\* on these resources. By outsourcing copy and print services, you'll reap these benefits:

- **Reduce print and copy costs.** Moving from in-house print and copy management to a managed print solution can trim these costs by up to 30 percent.\*
- **Save resources.** More efficient management of your output device fleet can reduce energy consumption, reduce the cost of consumables such as ink or toner, and cut down on waste.
- **Refocus IT on more critical business tasks.** IT support staff typically spend significant time in installing, supporting and maintaining output devices.
- **Eliminate obsolescence.** Our authorised print services providers will ensure that your devices stay up to date and that your employees have the new features they need to stay productive and competitive.
- **Ensure high availability.** Better control over your output device fleet means your employees never wait for a printout or fax.

\*Based on data from more than 100,000 Xerox customer visits and service calls

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## Improve cost controls

Xerox Print Services can help you streamline your company's print operations and reduce print and copy expenditures.

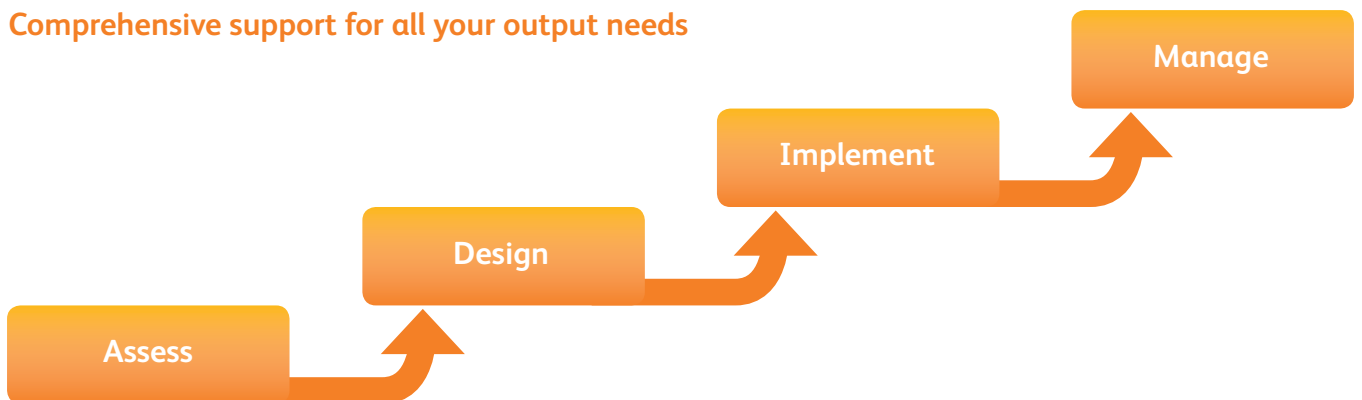
- **Predictable monthly billing** makes it easier to manage costs and assist in budget planning.
- **Supports real-world business environments.** Unlike most single-vendor print management solutions, we support both Xerox and non-Xerox equipment.
- **Single point of contact** for complete document production management increases efficiency and visibility.
- **Enhanced employee productivity**, thanks to increased uptime and the elimination of time-consuming processes such as meter reads and supplies ordering. Employees can concentrate on their work instead of managing the printer or copier.

## Service you can trust through expert Xerox-certified partners

Xerox Print Services are delivered by Xerox-trained and certified experts who will help you maximise return on your document production investment.

- **Highly trained managed print solutions experts** maximise your cost savings and continually fine-tune your output fleet for maximum productivity.
- **Fast maintenance and repairs.** Thanks to proactive monitoring tools, our experts can predict and resolve potential issues before they become problems.
- **The right supplies at the right time.** Our automated ordering systems ensure that you never run out of ink or toner.

## Comprehensive support for all your output needs



**Assess.** Expert consultants will review your current output services infrastructure and identify opportunities to improve performance, streamline operations and reduce costs.

**Design.** Working with your IT staff, our team will develop short- and long-range plans to improve print services management and enhance capabilities for your business.

**Deliver.** Our team will deploy software, reconfigure hardware and establish best practices and training as needed, ensuring that your business maximises productivity and cost-savings.

**Manage.** Using the same tools Xerox has developed for global enterprises, our team will automate print management, including troubleshooting and repair, supplies tracking and ordering, routine maintenance and usage monitoring.

For more information visit us at [www.xerox.com](http://www.xerox.com)

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